

# **Carlisle-Nicholas County Industrial Development Authority**

October 10, 2011 Meeting Minutes

1. Meeting was called to order by Chairman Carlton Jones. Authority members present were Wesley Berry, Carlton Jones, Paul Mulhollem, and Bascom Sorrell. Members absent were: Kevin Booth, Duane Kenney, Kenneth Lyons, and Bob Sparks. There were no guests present.
2. Paul Mulhollem made a motion to approve the minutes of the September 12 meeting. Bascom Sorrell seconded the motion, with the motion unanimously approved.
3. Bascom Sorrell made a motion to approve the minutes of the September 26 meeting. Paul Mulhollem seconded the motion, with the motion unanimously approved.
4. Paul Mulhollem made a motion to approve the August financial reports. Bascom Sorrell seconded the motion, with the motion unanimously approved.
5. Chairman informed the board the following unpublished bids were still pending:
  - a) Installation of the Overhead Door in unit D.
  - b) Installation of wall and new door in place of glass wall and four doors in Unit D.
  - c) Work on the front and side windows of the building.
6. Chairman informed the board the repair and reactivation of the ADT Work had begun, with the technicians awaiting the receipt of new equipment items.
7. Chairman informed the board there was a need to install metal No Trespassing signs at the three entrances to the property. On a motion by Paul Mulhollem, second by Bascom Sorrell, and a unanimous vote of those present, Bascom Sorrell will take care of the matter.
8. Chairman presented several items of work that needed to be done to prepare for the upcoming winter weather. Bids will be sought and presented to the board once obtained.
  - a) Replacement of the weather seals on all exterior metal doors;
  - b) Servicing of remainder of building heaters; and,
  - c) Connection of all HVAC ductwork in the main office to central unit.

9. Movement of leftover items from Metavation LLC currently located in Unit D is still being worked on. No date had been arranged yet. Bascom Sorrel to work on the matter.
10. Chairman informed all that Nathan Mick is proceeding with arranging events for each month. After a discussion with him during the October 5 meeting with George Leamon of BGADD, and Johnathan Gay of the Morehead Entrepreneur Center, it was decided to swap the December and January events, with the December event to be the Board sponsoring the Teleworks workshop during December, and the political staffers meeting in January.
11. Motion to adjourn was made by Paul Mulhollem, and seconded by Bascom Sorrell.

  
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Carlton Jones, Chairman

October 11, 2011

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Date